



CALIFORNIA  
**FireSafe**  
COUNCIL

# Edison International Fire-Safe Community Grant Applicant Handbook

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**2021**



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**SECTION 1**  
**REFERENCE MATERIALS**



# Edison International Fire-Safe Community Grants



*Mini-grant opportunity in Southern California Edison service areas.*

## FOR MORE INFORMATION CONTACT

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*More information  
available on our website:*

[www.cafiresafecouncil.org](http://www.cafiresafecouncil.org)

Applications may request  
\$25,000

[Acknowledgements](#)

Funding for this grant program  
is provided by a grant from  
Edison International

California Fire Safe Council (CFSC) and Edison International/Southern California Edison (SCE) are pleased to announce a joint collaboration to provide grants to communities in Southern California Edison-serviced territories. The objective of this project is to provide small grants for community fire prevention and preparedness projects. Funding may be used to further enhance community projects such as: capacity building, community outreach/preparedness, and permit-ready hazardous fuel reduction projects. Successful projects are easy-start, easy-finish, with a simple closing report to document project success.

In addition, the CFSC Regional Coordinators and Communications Team will assist the grantee in the development of communication and media plans throughout the grant term.

**Examples of projects may be in the following three priority areas:**

### **Capacity Building**

- Capacity building for new or emerging Fire Safe Councils.
- Organizational infrastructure and/or equipment.

### **Community Outreach/Preparedness**

- Developing or acquiring fire safety educational publications.
- A community-area risk assessment to identify possible mitigation projects.
- Community workshops on Hardened Homes and/or Defensible Space.
- Help developing a CWPP after a community risk assessment is done.

### **Hazardous Fuel Treatment**

- A chipper day or weekend for the community to chip brush and branches.
- Defensible space assistance for special needs populations.
- Permit-ready fuel treatments.
- Purchase of small equipment, such as chippers or chainsaws.

**Other projects of this nature will be considered as well.**

### **Funding Available:**

Grant amount of \$25,000 per application.

### **Program Eligibility:**

Funded projects are required to be within SCE service-area boundaries. No individuals or for-profit entities may apply. Applicants are encouraged to collaborate with their local community-based Fire Safe Council or similar organization.

### **Timeline:**

Call for applications: **August 10, 2021**

Final application deadline: **September 8, 2021**

All work is required to be completed and reports submitted by **November 30, 2021.**

**To Apply:** Login at <https://cafiresafecouncil.org/grants-and-funding/apply-for-a-grant/> to create a new account and select “**2021 Edison International Fire Safe Council Capacity Grants**” grant program to begin.

## **Application Information**

### **Contact:**

For questions about this grant program or application, please contact Staff Grant Specialist Becca Joyner at (916) 256-3215 or [bjoyner@cafiresafecouncil.org](mailto:bjoyner@cafiresafecouncil.org).

### **Important Websites:**

For detailed information about the grant, visit: <https://cafiresafecouncil.org/grants-and-funding/2021-sce-fire-safe-community-grant-opportunity/>.

The application can be found at: <https://cafiresafecouncil.org/grants-and-funding/apply-for-a-grant/>.

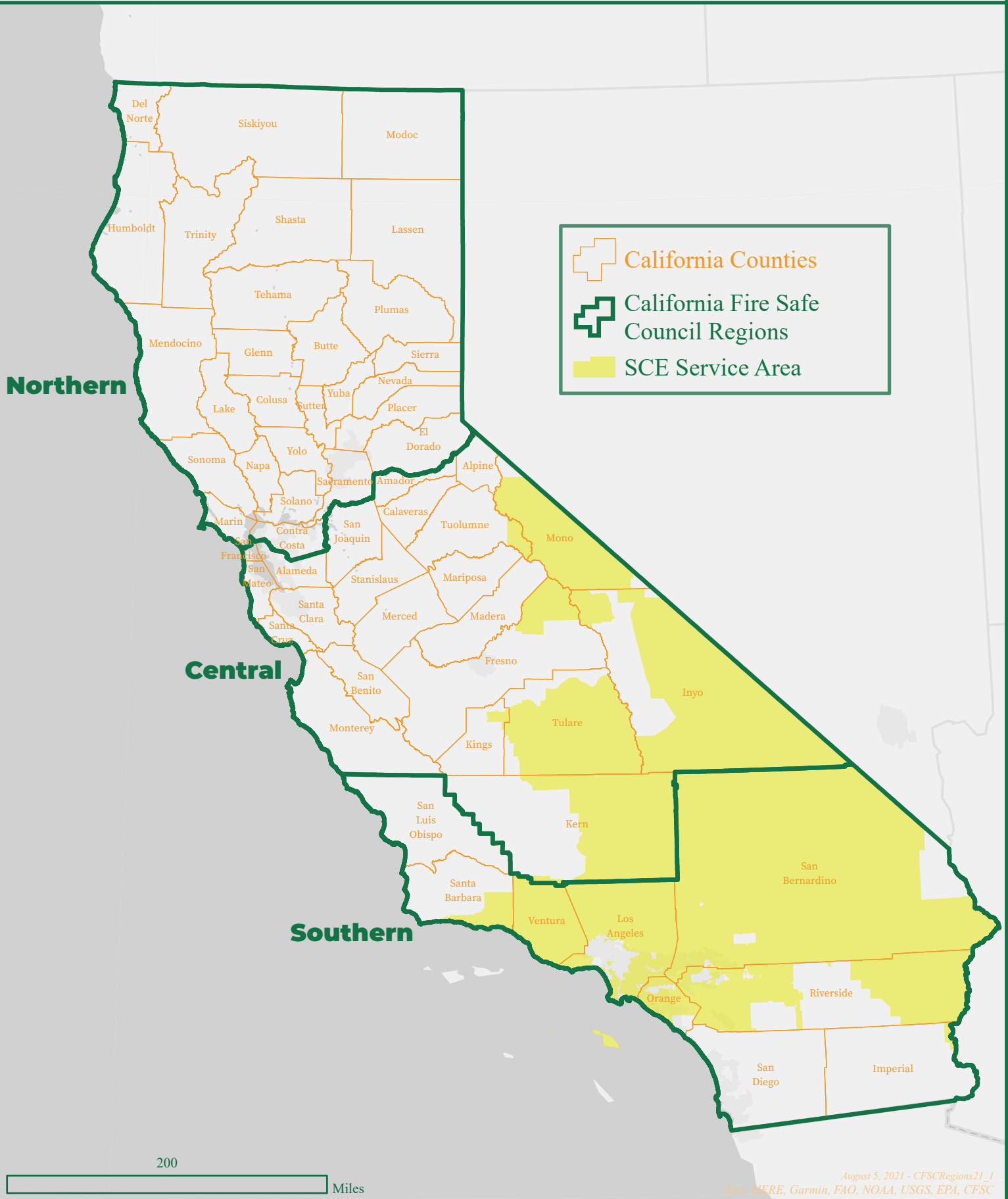
### **Timeline:**

August 10th, 2021	Applications Open
August 11 <sup>th</sup> , 2021-11AM PST	Grant Webinar
September 8 <sup>th</sup> , 2021-11:59PM PST	Applications Close
September/October 2021	Awards Announced
October 1-November 30, 2021	Project Performance Period



California Fire Safe Council

# SCE Service Area



**SECTION 2**  
**APPLICATION QUESTIONS**

## **SCE Fire-Safe Community Application Questions**

### **Pre-Application Question**

#### **What county does your project serve?**

*Projects must be located in the Southern California Edison service area.*

### **Application Questions**

#### **Organizational and Community Information**

1. Please describe your county or organization's history, structure and notable projects or accomplishments.
2. Organization Type:
  - ☐ Nonprofit Organization
  - ☐ Home/Property Owners Association
  - ☐ Non-federal Public Agency
  - ☐ Other
3. Applicant Organization Contact  
*Provide the name, title, Email address and phone number of your organization's primary contact person. Also provide administrative contact information if different from the primary contact.*
4. Describe any prior experience applying for and/or managing private, state or federal grants.
5. What types of programs does your organization provide? Check all that apply:
  - ☐ Home hardening
  - ☐ Education
  - ☐ Fuels reduction
  - ☐ Defensible space
  - ☐ Other
6. Do you have a fiscal sponsor?
  - ☐ Yes
  - ☐ No



**7. Fiscal Sponsor Organization type**

- ☐ Nonprofit Organization
- ☐ Home/Property Owners Association
- ☐ Non-Federal Public Agency
- ☐ Other

**8. Describe the Fiscal Sponsor's prior experience managing private, state or federal grants.**

**9. Fiscal Sponsor Contact**

*Provide the Fiscal Sponsor's organization name, and the name, title, Email address and phone number of the Fiscal Sponsor's primary contact. Also provide administrative contact information if different from the primary contact.*

**Project Information**

**10. Executive Summary/Abstract**

*Provide a brief summary (2-3 sentences) of your proposed project.*

**11. Project Type**

*Check all categories that apply to your project*

- ☐ Capacity Building
- ☐ Community Outreach/Preparedness
- ☐ Hazardous Fuel Treatments
- ☐ Other

**12. Describe your project.**

*Please provide a specific description of your project and how it will be completed.*

**13. Provide detailed goals and objectives**

**14. Please describe the anticipated outcomes of your project**

**15. Project Location (within SCE service area)**

*Enter the latitude and longitude of your project's location. Your response must be in decimal format to six places, for example: 39.375097 Latitude and -122.54454 Longitude.*

\_\_\_\_\_ Latitude

\_\_\_\_\_ Longitude

**16. List the key individuals that will be working on this project, their titles, and roles.**

**17.** Are the abovementioned key individuals: (check all that apply)

- ☐ Volunteers
- ☐ Employees
- ☐ Contractors
- ☐ Other:

**18.** If the project involves fuel reduction activities, include status of permits such as environmental and heritage protection and/or any local regulatory permits or approvals. (Technical assistance via consultation may be provided if necessary).

**19.** If your project includes fuel treatments, indicate how many acres will be treated.

### **Work Plan**

*Work must be completed by November 30, 2021*

Task #	Activity	Timeline	Responsible Party	Expected Deliverables

**SECTION 3**  
**REQUIRED DOCUMENTS**

## **Required Document Checklist**

<b>Required documents</b>	<b>Uploaded into ZoomGrants</b>
<input type="checkbox"/> Tax exempt determination letter from IRS	<input type="checkbox"/>
<input type="checkbox"/> Last 3 years' Form 990 or 990-EZ, including all supporting schedules and attachments (Also Form 990-T, if applicable).	<input type="checkbox"/>
<input type="checkbox"/> Copies of the last 5 years' audit reports and management letters received from subrecipient's independent auditor, if available.	<input type="checkbox"/>
<input type="checkbox"/> Copy of a recent grant report, if available	<input type="checkbox"/>
<input type="checkbox"/> Copies of reports of government agencies (Inspector General, state or local government auditors, etc.) resulting from audits, examinations or monitoring procedures performed in the last three years.	<input type="checkbox"/>
<input type="checkbox"/> Proof of insurance	<input type="checkbox"/>
<input type="checkbox"/> Board of Directors list with contact information	<input type="checkbox"/>

*This checklist is not required to be completed or submitted and is for individual use & tracking*